

Circle Benton Elementary
PTO Meeting
March 4, 2019 6:30 – 7:30PM

Meeting duration: 62 min | Call to order: 6:34 pm | Meeting end: 7:36 pm | Attendance: 17

Officer Reports:

Secretary: February 2019 Minutes – Read, motioned, seconded and accepted.

Treasurer: February 2019 Check Register - reviewed, motioned, seconded and accepted.

Room Mom Coordinator: Valentine parties went well.

Communications Coordinator: Sign up genius out for conference dinners.

Old Business:

- **Testing Snacks:** Mrs. Singer has provided a list of how many are needed each day.
- **Writing Contest - Wednesday:** Books are back and everything is ready to go. We may look at changing some of how this contest is handled next year with teachers becoming more involved in the contest itself.

New Business:

- **Spring Fling Saturday, March 30th 5pm to 7pm:** There will be 2 face painters in the hope of reducing the lines. For parent signups – there will be 2 people signing up per 30-minute shift for each activity. Due to school being in session on Friday set up will primarily be done on Saturday. Maria will contact Wendy Tien at CHS to see if any of the honor society students need some volunteer hours and would like to come over to either help set up or work at the activities. Mr. Leis is the point person to get tables out, etc. For the Pie the Teacher/Principal activity there are currently 8 teachers and Mr. Leis signed up to be pied at the school assembly on the Friday following Spring Fling. Flyers will go out prior to Spring Fling so that parents are aware of the changes made.
- **Parent/Teacher Conference Dinner:** Sign up genius is out and most slots are filled.
- **Honor Roll Breakfast – Wednesday, March 27th:** Natalie Razey will pick up donuts. Amy May will get them ordered and take care of the juice.
- **Spring Recitals – Thursday, April 18th K – 3rd:** An email has been sent to Mrs. Hutchinson asking if she needs anything decoration wise. Have not heard back yet.
- **Benton Day: April 27th.** We have the use of the Benton Lions community building to serve lunch. We have access to the building from 11 to 4 after the Lions are done serving breakfast. We probably need to set up outside in the front to catch more foot traffic and generate more sales. Need to check with Nancy Fox to make sure that's OK. We would like to have something representing the school in the parade. Marcy is willing to do some checking. Mr. Leis also suggested getting one of the blue and white busses and having students ride on it and throw candy out the windows. Not sure who is checking on access to the bus?
- **Board Elections-Bylaws:** Currently there is no one interested in taking any of the positions on the board. The 2011 are the most recent bylaws that exist and we are only suggesting slight modifications to these. Wording for the communications coordinator position needs to be added. Also, per those bylaws each term is one year with a maximum of two terms. Suggested change is that wording be changed to each term is one year with a maximum of two terms unless a suitable replacement can't be found. Another suggestion is that potential candidates, especially for the president and vice-

president position need to have attended PTO meetings for the majority of a year before being nominated. The new suggested bylaws will be available prior to the next meeting for review and will be voted on at the next meeting.

Updates:

Principal Update:

- Currently working on the 2019-2020 calendar:
 - PTO Meetings will all be on the first Monday of the month.
 - Spring Fling will be on the last Saturday in March.
 - The tea party will be on Friday, May 8, 2020.
- The swing set has been received and is at the district shop. As soon as the weather cooperates the district maintenance department will get it put up.

Counselors Update: None.

Teachers Update:

- First grade is doing Dr. Seuss.

Library Update: April 8 – plan to eat dinner at McDonalds in El Dorado. Several CBE teachers will be serving diners that night and 10% of sales come back to the school. PTO will buy event T-shirts for the teachers who are working there that night.

Benton Backyard: No report.

Box Tops Coordinator: No report.

Thursday Moms: No report.

Meeting adjournment motioned, seconded and passed: 7:36 pm

Next PTO Meeting: Monday, April 1st, 6:30pm in the school library.