

Circle Benton Elementary
PTO Meeting
November 4th, 2019 6:30 – 7:30PM

Meeting duration: 78 min | Call to order: 6:31pm | Meeting end: 7:49pm | Attendance: 15

Officer Reports:

Secretary: October 2019 Minutes – Read, motioned, seconded and accepted.

Treasurer: October 2019 Finance report – Summarized, motioned, seconded and accepted.

Room Mom Coordinator: Need to make sure those that sign up for room mom plan the classroom parties. Need a write up to give to all room moms to make sure they are aware of responsibilities when they sign up. Some room moms didn't get email at beginning of the year.

Communications Coordinator: Directories went out.

Old Business:

- **Conference Dinner:** Didn't have a lot of clean up help – need more volunteers. Board will make sure that sign ups are full prior to each event so they can step in where needed. Possibly set up in the teacher lounge next year so it's easier to clean up.
- **Fall Parties:** See above... need to make sure each room mom is planning/facilitating parties. Some room moms didn't plan party and other parents had to step in at the last minute. Other room moms did everything and didn't contact class parents for help. Need to be more clear on expectations.
- **Chipotle Fundraiser:** Made \$359.80; check received. Natalie will schedule another one for the spring. Other options we could possibly do are McDonald's, Spangles, Chic-fil-a, Chicken N Pickle, Macalisters.

New Business:

- **Veteran's Day Program:** Mrs. Herrmann will handle.
- **Writing Contest Update:** Some volunteers have come forward; could still use more.
- **Music Programs – DVD Sales – Decorations:** Natalie has scheduled videographer. Darci will help with getting them copied. Taisha will look for an inexpensive tree for décor. Can use the one from the school like we did last year if needed. Mrs. Hutchinson said decorations like last year will be fine for programs.
- **Merry Mondays – December 2:** Darci will do a sign up genius (same as last year) and send note home.
- **Spring Fling Discussion:** Will likely keep Spring Fling as it has been in the past with some changes. May do away with silent auction, as it is a lot of work. Would need something to take its place that still brings in the same amount of profit.

Updates:

Principal Update: Facilities meetings continue to be held. CBE remains at the top of the list with the most significant issues. Options are still being considered including which parts of the CBE building can be salvaged and how best to proceed, whether Towanda Intermediate could relocate to Towanda Elementary with an expansion of the elementary building or what other options would work there and if Greenwich will also be looking at an expansion due to housing growth in their area. Hoping to have a bond vote take place in the spring. Significant growth in recent years primarily from the east and west sides of the district has allowed for a unique opportunity to prepare a bond issue that will be at little to no tax increase to district patrons.

Meetings will continue to be held to determine what the needs are and how best to address them. There will be a potential bond issue to vote on in April. Safety and security measures will be added.

Teachers Update: Mrs. Ralston said all is going well in 6th grade.

Library Update: Will do a sign up for the 12 Days of Reading; may do biscuits and gravy at book fair in January since Chris Cakes went out of business.

Benton Backyard: N/A.

Box Tops Coordinator: N/A

Thursday Moms: N/A

Meeting adjourned: 7:49 pm

Next PTO Meeting: Monday, December 2, 6:30pm in the school library.