

**Circle Benton Elementary**  
**PTO Meeting**  
**February 4, 2019 6:30 – 7:30PM**

Meeting duration: 72 min | Call to order: 6:32 pm | Meeting end: 7:44 pm | Attendance: 15

**Officer Reports:**

**Secretary:** January 2019 Minutes – Read, motioned, seconded and accepted.

**Treasurer:** January 2019 Check Register - reviewed, motioned, seconded and accepted.

**Room Mom Coordinator:** No report. Valentine parties will be coming up

**Communications Coordinator:** No report.

**Old Business:**

- **Book Fair – Family Night:** Book sales gross was \$4160.00. There were no pancake customers after 7:25 so maybe next year do 4:30 to 7:30.
- **Music Programs:** DVD's are done and have been distributed.
- **Swing Set:** The new swing set has arrived and district personnel will get it installed when it dries out some.

**New Business:**

- **Valentine Parties – Thursday, February 14<sup>th</sup> 2:30:** Room moms are reaching out to their classes to set up parties.
- **Spring Fling Saturday, March 30<sup>th</sup> 5pm to 7pm:** Face painting \$225 for 1 person to do painting. How much more would it be to have 2 so the line isn't so much? Two-liter game – only do two liters for the game and do cans for the prizes. Raffle activities for teachers – new game- pie the teacher/principal. Sell votes as to who gets pied and then pie them at a school assembly.
- **Writing Contest Update:** Awards will be March 6. Invitations will go out Friday or Monday.
- **FAB – Friday, February 22<sup>nd</sup>:** Game day. PTO can purchase some board games if we can get list of what the teachers would like.
- **Snacks for Testing:** Testing will begin March 20 and go through April 18. Mrs. Singer will get lists to Tasha and Tawnya as to numbers of students that snacks are needed for.
- **Spring Tea:** Spring Tea will be on Friday, May 3<sup>rd</sup>.
- **Board Elections-Bylaws:** 2011 are the most recent bylaws that exist. Per those bylaws the whole board will be outgoing. We would like to change bylaws to have terms of 2 years and stagger them so that whole board won't be changing at the same time. Suggestions were also made to leave terms of 1 year but allow incumbent to remain for 3 terms. Nominating committee of Tara Swift (outgoing board member), Misty Gahagan, Meaghan Shave and Tawnya McKee will vet candidates and submit them for vote if they agree to serve. Board will meet to revise bylaws and the new suggested bylaws will be available prior to the next meeting for review.

**Updates:**

**Principal Update:**

- Change to 4-6 music program Will be a musical – this year will be the Music Man.
- The district is looking at doing another Pre-K program at Benton. If people are interested, they need to contact the school now so that we will know that we have the numbers needed for grant funding.

**Counselors Update:** Thank you for being willing to provide snacks for testing.

**Teachers Update:**

- Mrs. Shave and Mrs. Gahagan submitted a \$500 grant request for books to be in the 3-6 grade classes for reading groups and class group reading. The motion to provide the grant was seconded and approved.
- Kansas Day program done by the 1<sup>st</sup> grade was a success!
- The 6<sup>th</sup> grade band will be part of a district wide band program on Tuesday, February 5<sup>th</sup>.
- April 8 – plan to eat dinner at McDonalds in El Dorado. Several CBE teachers will be serving diners that night and 10% of sales come back to the school.

**Library Update:** Book Fair was a success!

**Benton Backyard:** No report

**Box Tops Coordinator:** Box tops due February 14<sup>th</sup>.

**Thursday Moms:** No report.

Meeting adjournment motioned, seconded and passed: 7:44 pm

**Next PTO Meeting: Monday, March 4<sup>th</sup>, 6:30pm in the school library.**