

Circle Benton Elementary
PTO Meeting
April 1, 2019 6:30 – 7:30PM

Meeting duration: 65 min | Call to order: 6:30 pm | Meeting end: 7:35 pm | Attendance: 14

Officer Reports:

Secretary: March 2019 Minutes – Read, motioned, seconded and accepted.

Treasurer: March 2019 Check Register - reviewed, motioned, seconded and accepted.

Room Mom Coordinator: No update.

Communications Coordinator: No update.

Old Business:

- **Parent/Teacher Conference Dinner:** This went well; teachers enjoyed it. There was quite a bit of beans, rice and chips left over.
- **Honor Roll Breakfast:** Went well. Mr. Leis mentioned that Krispy Kreme cards are a good fundraiser if we want to do that in the future.
- **Spring Fling:** PTO board is working on a list of feedback and reminders/suggestions for next year. Will send out a flyer that shows how much money was raised. Overall, changes that were made received positive feedback. We believe attendance numbers were down from last year.

New Business:

- **McDonald's Teacher Night, Monday, April 8:** PTO purchased a t-shirt for each teacher working this night. Cookies will be pre-sold by 6th graders before school the week prior to teacher night, and will be available at McDonald's during the fundraiser. 10% of sales that night come back to CBE PTO.
- **Spring Recitals – Thursday, April 18th K – 3rd:** Mrs. Hutchinson does not need any help with decorations/set for this program. Tara and Taisha will sell DVDs.
- **Kindergarten Orientation – Thursday, April 25 & Friday, April 26:** Maria, Tara and Christafina will cover shifts to welcome kindergarten parents and tell them about PTO. Taisha will pick up a couple cookie trays; we have lemonade in the PTO room. Mr. Leis said that there are only 20 incoming kindergarteners on the list and we need to get numbers up.
- **Benton Day:** April 27th. We have the use of the Benton Lions community building to serve lunch. We have access to the building from 11 to 4 after the Lions are done serving breakfast. We will set up outside in the front to catch more foot traffic and generate more sales. Darci will prepare a sign up for concession stand workers. Mr. Leis confirmed we will use the CHS bus for the parade. Need someone to take charge of this, as PTO officers will be working the concession stand and won't be able to participate in the parade. May want to take popcorn machine to the concession stand as well. The Razeys will have a truck at the school Saturday morning to transport items to the community building.
- **Teacher Appreciation Week – May 6 – 10:** Will leave the same as in years past. Darci will update note to go home and send to Linda. Maria will get with Amy May to determine what to do for the lunch.
- **Spring Tea – Friday, May 3:** PTO will purchase fruit for tea. Will do a sign up for parents to bring cookies, mini muffins, pastries, mini cinnamon rolls, etc. Amy May will make sure we have enough tea and lemonade.
- **Spring Musical – Tuesday, May 14th:** Mrs. Hutchinson would like a gazebo/outdoor scene for the musical. Would like to have flowers, gazebo, picket fence, etc. Depending on schedule, the musical

may be held at the high school if the extra space is needed. Will need someone to work the DVD table this night.

- **Kindergarten Luau** – JJ Vega wants to offer shaved ice to the entire school since he will be there on May 20 for the kindergarten luau. He will offer discounted price. It was voted that PTO will pay for one for each student. Maria will check with JJ on his cost and arrange payment. First grade will be on a field trip this day, so need to make sure that shaved ice truck is still there when they get back.
- **Officer Nominations:** Ms. Gahagan presented nominations as follows: Vice President: Natalie Razey, Room Mom Co-Coordinator: Katy Ryan, Christafina Muniz. These will be voted on during the May meeting. Melissa Smith agreed to take over the food purchasing task from Amy May next year.

Updates:

Principal Update:

- Mr. Leis received lots of feedback regarding how great our PTO is and that Spring Fling was great also.
- The swing set has been received and is at the district shop. As soon as the weather cooperates the district maintenance department will get it put up.

Counselors Update: Thank you for the snacks for testing. Testing is complete. Stuco fundraiser for the Humane Society was successful. Ended up doing a pizza party for first place and a pop party for second and third place.

Teachers Update:

- First grade's caterpillars turned into chrysalis. Sixth grade has an upcoming field trip to Century II to see Honk. The 3D printer broke, still working on it and need to print stuff for Makers Lab.

Library Update: Recent author visit was great and there will be a write up in the Butler County Gazette.

Benton Backyard: No report.

Box Tops Coordinator: No report.

Thursday Moms: No report.

Meeting adjournment motioned, seconded and passed: 7:35 pm

Next PTO Meeting: Monday, May 6, 6:30pm in the school library.