

Circle Benton Elementary
PTO Meeting
March 5, 2018 6:30 – 7:30PM

Meeting duration: 51 min | Call to order: 6:32pm | Meeting end: 7:34pm | Attendance: 14

Officer Reports:

Secretary: February 2018 Minutes – Read, motioned, seconded and accepted.

Treasurer: February 2018 check register reviewed, motioned, seconded and accepted.

Room Mom Coordinator: All room moms have picked a game for spring fling and should be in contact with their classroom parents.

Communications Coordinator: Letters have gone out about items needed for baskets. More reminders will go out this week.

Old Business:

- **Snacks for Testing:** Snacks have been picked up and delivered to Mrs. Singer.

New Business:

- **Spring Fling – Saturday March 10th from 5pm to 8pm:**
 - **Classroom setup:** Abby has or will get with room moms to let them know times they can set up rooms.
 - **Silent Auction:** 30 packages are ready to go.
 - **Prize Room:** Christi will stock the room and work it again this year. We have a good quantity of items left from last year so won't have to purchase too much.
 - **Baskets:** Still need items. Reminders will go out again to turn things in. May have to use cash to supplement.
 - **Raffle Ticket Sales:** Not sure if we need more tickets. Will check with Cara.
 - **Games:** Fish have been ordered from Wal-Mart. Discussed the photo booth and the face painting. Cost of the photo booth was approximately \$250 and the face painting was \$125. Opted to do both as new offerings this year to see how they go; each will be 2 punches on a card.
 - **Food:** Nancy and Amy will handle this year. Amy has sent note out to teachers to get volunteers.
- **Writing Contest:** The awards ceremony will be on March 8th. Parents will be in on the 6th and 7th to help with binding and getting ready. Some of the books were printed with the words too close to the left margin; printer is going to replace plus throw in 20 extra books.
- **Parent/Teacher Conference Dinner – Tuesday, March 13:** Amy will get soup from Tanya's Soup Kitchen and sandwiches from Mr. Goodcents. Sign up genius for drinks and desserts.
- **Honor Roll Breakfast Wednesday, March 28th:** Amy will order donuts; coordinate pickup of them and juice.

- **Spring Recitals – Thursday, April 5th/4th to 6th grade; Tuesday, April 10th/K to 3rd grade:** Darci will send out email asking for volunteers to help decorate. 80's theme for the older group and swamp theme for the younger.
- **Tea Party:** Tea party will be Friday, May 11th. Will discuss further next month and do a sign up genius if needed.
- **PTO Mixer:** Going to plan for next September in order to have more time to organize and also be able to get new kindergarten parents involved.
- **Benton Day-Concession Stand:** Will discuss further next month. We need to find out what activities are going to be at the school and make plans for concession stand.

Updates:

Principal Update:

- Mr. Leis will be happy to do whatever we need him to do for spring fling and Benton Day – we just need to let him know.
- The intruder drill at the school went well and gave the staff things to discuss and work into their procedures. Both the district and the school are revisiting their procedures and will update as appropriate.
- There will be a new company for latchkey next year. If a need is identified they offer more options than the current program with the possibility of morning latchkey and coverage on days out of school.

Counselors Update: Thank you for the snacks! Testing will start as soon as students come back from spring break and continue through April. The testing schedule will go out on a parent link – very important for students to be there during testing time.

Teachers Update: None this month

Library Update: 3rd and 4th grade are skyping with an author on Tuesday, March 6th.

Benton Backyard: Mrs. Herrman made contact with the K-State extension office people who work with the master gardeners at the Outdoor Living and Landscape Show. She is hoping to be contacted back by someone with the master gardener program for assistance with the backyard.

Box Tops Coordinator: Box tops have been sent in. Smaller amount than fall.

Thursday Moms: People are coming in and helping.

Meeting adjournment motioned, seconded and passed: 7:34 pm

Next PTO Meeting: Monday, April 9th, 6:30pm in the school library.