

Circle Benton Elementary
PTO Meeting
October 2, 2017 6:30 – 7:42PM

Meeting duration: 1 hour 12 min | Call to order: 6:30pm | Meeting end: 7:42pm | Attendance: 18

Officer Reports:

Secretary: September 2017 Minutes – Read, motioned, seconded and accepted.

Treasurer: September 2017 check register reviewed, motioned, seconded and accepted.

Room Mom Coordinator: Room mom meeting was held immediately before the PTO meeting. Fall parties being held on October 31, 2017 were discussed.

Communication Coordinator: Finishing up the directory. Hoping to have it done and ready to go to the printers Monday.

Old Business:

- **Trash Bag Sale update:** Sale this year was a success. Participation was up to 74% and the net profit was approximately \$6,000. This fundraiser has increased in profitability and participation every year and we will probably continue with this next year. Our expenses were less this year as we only had to purchase donuts - we had enough other prizes remaining from last year to cover most of the prizes earned by students.
- **Conference Dinners - October:** Dinners will be tomato bisque and chicken noodle soup from Tanya's Kitchen and sandwiches from Mr. Goodcents.
- **Grant Request Forms:** The PTO board met and revised the grant form (attached). Maximum grant request for immediate approval is \$300.00. Higher amounts may be requested and will be considered under the following guidelines:
 - Requestors will need to email the PTO president to be put on the agenda to present their request at meeting.
 - The PTO board will meet separately and make a decision on the request.
 - The decision will be announced at the PTO meeting following the decision.

New Business:

- **Spring Fling Discussion:** Do we need to make changes to this event or get rid of it all together? After much discussion it was decided to keep the event for at least this year but look at ways to make it more successful. Abby Maclaskey will head up committee to explore how to do that.
- **Spending for this Year:** The PTO has approximately \$10,000 available to be spent on projects at the school. Maria Engels will attend all school teachers meeting this week to let teachers and staff know about this opportunity. The PTO will take requests per the grant request procedure listed above and hope to be able to fund anywhere from 5 to 10 projects.

- **Snow Cones – Tuesday, October 3rd:** The PTO will treat the whole school to snow cones on Tuesday, October 3rd as a reward for the successful trash bag fundraiser.
- **Fall Parties – Tuesday, October 31st:** Room mothers will be reaching out to parents to assist with the parties.
- **Honor Roll Breakfast – Wednesday, November 1st:** Krispy Kreme donuts and juice will be provided. Going to check with Krispy Kreme to see if donuts can be delivered to the Kwik Shop here in Benton since they deliver donuts there anyway.

Committee Reports:

Fundraiser Committee: Trash Bag sale – Addressed above in Old Business.

Principal Update: Mr. Leis can send PTO stuff out with his weekly email if we let him know. The swing set continues to be a concern; the board of education has indicated that it will wait until the spring to see what budget is available to address it

Counselors Update: No report for the month.

Teachers Update: 1st grade finished apple taste testing; kindergarten is also doing some of this. Mrs. Ryan also expressed thanks for the PTO grant that she and Mrs. McGown received last month. Mrs. Shave and Mrs. Gahagan shared that they had 15 children enroll in the Monday after school STEM program. All the children involved seemed very excited and involved in the activities presented. Mrs. Herrmann reminded everyone that FAB pictures will be taken this month on Friday, October 20th. Parent assistance will be appreciated.

Library Update: The author visit on 9/27 was very successful and well attended. There will be an article in the district paper as well as the Butler County Times Gazette

Benton Backyard: No report for the month.

Box Tops Coordinator: Box tops due October 20th.

Thursday Moms – Supplies: No report this month.

Meeting adjournment motioned, seconded and passed: 7:42 pm

Next PTO Meeting: Monday, November 6th, 6:30pm in the school library.